



Committee Meeting

7.00 pm Monday 11 December 2023

Paisley Pear, Brackley.

MINUTES

	Item	Action
1.	<p>Present</p> <p>Louise Follner (LF) [Chair], Christie Lines (CL) [Minutes], Sarah Scott (SS), Kim Fox (KF), Nicola Crookes (NC), Michael Bishop (MB), Suzanne Peel-Yates Bass-Twitchell (SPYBT), Richard McMahon (RM), Frances Edwards (FE)</p>	
2.	<p>Apologies for absence</p> <p>Natasha Berry (NB)</p>	
3.	<p>Accuracy of minutes of meeting 23 August 2023</p> <p>The minutes were approved.</p>	
4.	<p>Committee Officer Updates</p> <p><u>Chairman</u></p> <p>LF noted that there was not much to report as she had only recently taken over as Chair since the AGM.</p> <p><u>Treasurer</u></p> <p>FE mentioned that there had previously been some members who paid their fees very late and wanted to suggest ways to improve this for the future. It was proposed that a stricter payment deadline could be looked in to. New payment options were also suggested such as the idea of sending members a link via e-mail which would take them directly to a payment screen as this could potentially a way to make the payment process easier for members (rather than needing to make a bank transfer). The idea needs to be explored further to see if this is a possible option and what the associated costs may be (if any).</p> <p><u>Club Secretary</u></p> <p>CL had no points to raise due to the relatively short time in the role.</p>	

Membership Secretary

SPYBT commented that membership numbers had changed a little over the past year for various different reasons, although some people had left and we were still also gained new members which is great. Currently there is about 84 club members.

Social Secretary

KF said that recent social events during the year had gone well and had been well attended. The Christmas party this year will be held at the Brackley Football Club, initially been a slow uptake in numbers and people buying tickets however this had improved slightly as we get closer to the time although it would have been better to have more confirmed to ensure all event costs are covered. It was suggested that it might be worthwhile to send a survey regarding social events to understand what members would like most from socials.

There was discussion regarding the ways in which we could improve new member engagement and it was suggested that a new member night might be something that could be looked in to.

Webmaster

NC had no points to update on. It was agreed that a newsletter would be created and sent to all members prior to the start of the festive period.

Head Coach

MB provided an update on track sessions and said he would like to start these again in January. Members would also be offered an alternative local option on track nights so they could choose which session to attend as track sessions would be an additional cost to members. There was discussion regarding how the additional payment could be collected and suggestions were either a card machine or an app, both of which need to be looked in to further.

MB also discussed the feedback from the recent survey and suggested changing the session start times in January to 6:30pm as a trial, this was agreed by all.

MB as the Head Coach would like to start doing occasional posts titled 'Head Coach tips'

MB also mentioned that he would like to step down from the role of Head Coach at the end of this year.

Welfare Officer

SS mentioned that following the AGM the Welfare Officers had received some feedback with regards to member conduct at the AGM. SS mentioned that this had been discussed with the individuals concerned and no formal follow up has been requested.

SS/NH

	<p>It was agreed that a new Ethos follow-up sent should be sent out and this would also be added to the code of conduct.</p> <p><u>Race Secretary</u></p> <p>RM provided updates regarding both the club championship and the race schedule following a look at how they went this year.</p> <p>RM mentioned that it was difficult to fully analyse the previous changes from the club championship as membership numbers had changed recently and numbers attending races were also down slightly and it is possible that this has been a result of expenses and fees for some races increasing. RM has proposed that we remove both the bonus points and age-gradings and this was agreed. Some Parkruns will also be added to the club championship with the best two individual performances only qualifying.</p> <p>The race schedule has been prepared and will be published until the end of June. More local Parkruns have been added including Buckingham, Banbury, Bicester and Watermeadows. London Marathon has also been included but this is more for member information. It was also noted the Buckingham 10K was a popular race for members and this will look to be added. There will now be no handicap only races.</p>	
5.	<p>AGM</p> <p>LF mentioned that the AGM appeared to be popular with a good member turnout.</p>	
6.	<p>Locker</p> <p>MB brought up the club locker as this is an additional cost the club and possibly an area where savings could be made should we decide to clear it out. This is something that will be looked in to.</p>	
7.	<p>Renewing of leaders' licences</p> <p>RM mentioned that this information is no longer on England Athletics portal and therefore we need to find another way to keep this information up to date. It was agreed that MB will ask leaders for a copy of their cards and FE will track this via a spreadsheet.</p>	MB
8.	<p>Chicken Run</p> <p>A new leader needs to be established and confirmed so that knowledge of the event can be transferred from Julian Chronicle to the new leader. There were several offers of help offered from committee members to with regards to the next event.</p>	

9.	<p>AOB</p> <ul style="list-style-type: none"> • Facebook. It was raised that the Facebook group is currently an open and public group and for this reason some members have raised concerns with regards safeguarding of posting details of informal non-club runs (ie. on weekends). There was a suggestion that we look to create a member only group to be used for the purposes of sharing details of social runs. • It was discussed that there is a BDRC club group on Strava which we will continue to keep open. • There was a discussion regarding posting committee member profiles to the Facebook page, so members have know who committee members are. • It was mentioned that a new volunteer is needed for club merchandise. SS has volunteered to take this on and will co-ordinate the handover of this with Maxine Sutton • Session leaders will be welcoming new members to sessions to ensure new members feel included. 	<p>CL + SPYBYT</p> <p>SS</p>
10.	<p>Date of next meeting TBC – February/March</p>	