



Committee Meeting

7.00 pm Monday 13 May 2024

Paisley Pear, Brackley.

MINUTES

	Item	Action
1.	<p>Present</p> <p>Louise Follner (LF) [Chair], Christie Lines (CL) [Minutes], Sarah Scott (SS), Nicola Crookes (NC), Michael Bishop (MB), Kim Fox (KF), Richard McMahon (RM), Frances Edwards (FE)</p>	
2.	<p>Apologies for absence</p> <p>Suzanne Peel-Yates Bass Twitchell (SPYBT), Natasha Berry (NB)</p>	
3.	<p>Accuracy of minutes of meeting 28 February 2024</p> <p>The minutes were approved.</p>	
4.	<p>Committee Officer Updates</p> <p><u>Chairman</u></p> <p>LF commented that preparations for The Chicken Run are going well, it is possible that we may need to look at sponsorship again for the next event. It has been noted that race numbers are generally down including Buckingham's events.</p> <p>The storage locker has recently been cleaned out and what now remains is mostly gazebos which we may look to sell or get rid of following the Chicken Run, we may also ask the council if it is possible for them to store the road signs.</p> <p>There are two upcoming Parkrun takeovers planned which are a good opportunity for promoting the upcoming Chicken Run.</p> <p><u>Club Secretary</u></p> <p>CL commented that the private Facebook group seems to be popular and already being well used. There was discussion as to which posts should</p>	

be put on the private group and which needed to have visibility on the public Facebook group.

Treasurer

FE noted that payments for track have been going well and there has not been any issues.

FE has looked into the costs of a card machine and has presented these to the committee. There is a one-off charge of £29 and 1.6% commission per transaction. It was decided that a card machine will be useful for Chicken Run however we will not use it for track payments.

Membership Secretary

SPYBT although not present at the meeting sent points to discuss. Currently we have had 85 members renew. As a comparison Buckingham has approximately 250 members and there was discussion as to how they were able to attract this number. Discussion points included whether we cater to faster runners and what we kind of club we want to be and how we can attract new members. A suggestion was made that perhaps we could periodically run an ad in local papers.

Race Secretary

RM provided an update on the Club Championship and noted that this seemed to be going well. RM noted that it is difficult to predict how many people will turn up to races however there are upcoming events in the calendar such as the EMPG races. Currently are there no events in the calendar for October. RM mentioned that he is also contacting the organiser of the Buckingham 10K regarding the details of this race.

Social Secretary

KF put forward some ideas she had for next socials which included a summer BBQ. KF mentioned that previously curry nights and coffee mornings were popular and worked well however sometimes pub socials are not as well attended. There will once again be a club run in Middleton Cheney which will take place in June followed by a BBQ hosted by FE. KF will also look into the possibility of a summer BBQ.

KF to look into summer BBQ

Webmaster

NC had no points to update on. It was agreed that a newsletter would be created and sent to all members as soon as possible. We are also going to ask members to provide suggestions for possible new routes that could be used for future club runs.

Head Coach

MB advised that track has been continuing and is going well. He mentioned that Amanda Hallam is now trained as a leader and has begun leading sessions. Max Follner has also recently been attending the coaching course.

	<p><u>Welfare Officer</u></p> <p>SS mentioned that there was nothing to report.</p>	
5.	<p>Club Records</p> <p>A club member recently got in contact with LF querying the club's age categories as the club records are no longer aligned with the way that they are recorded with England Athletics (EA). We currently record this in 10 year increments however EA does this as 5 years increments. Currently there is no guidance from EA on how clubs should approach club records. The club has three options for how to approach this:</p> <ol style="list-style-type: none"> 1. Archive old records then start again 2. Continue the way we have always done 3. Making changes including adding several categories <p>It was discussed that the decision on how to approach this is something that should be put to members to decide collectively.</p>	
6.	<p>Bank accounts</p> <p>FE advised that currently the club has three bank accounts and there was discussion as to whether all of these accounts were needed. It was suggested by LF that we close down the additional accounts and instead just run off one account.</p>	
7.	<p>Club kit</p> <p>NC had contacted some alternative providers for club kit and they have sent her samples which she brought with her to the meeting to pass around. Some samples have been passed on to committee members to try and give feedback on.</p>	<p>NC to check costs and present to the committee</p>
8.	<p>Christmas party</p> <p>KF has been looking into options for the Christmas party including possible venues and dates as it is already the case the venues are busy around Christmas and becoming booked up with limited date options available. KF has suggested that we put a poll on the Facebook page asking members to vote on what type of Christmas party they would like (eg. a meal, event with dancing, combine Christmas party with the club awards).</p>	<p>KF to create Facebook poll on members preferred Christmas party options</p>
9.	<p>AOB</p>	

	<ul style="list-style-type: none"> • Lists. RM asked if we are keeping lists of members and who is updating them. We need to have someone responsible for maintaining MailChimp, the Strava Club group and the Facebook private group to ensure that they are up to date and only contain current club members. • Leader licenses. RM is helping to maintain a list of these and ensure that is current. • Time trial. Due to the considerable amount of work involved in putting this together we need to look at possibly splitting some of the tasks involved (eg. create a volunteer co-ordinator) so that this is not all just down to one person to co-ordinate. • Get to know the committee. Intro posts on Facebook page. • Welcome letter. Amend the letter so it includes details on the new private Facebook group. 	CL
10.	<p>Date of next meeting End of July</p>	